

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA

Held at the WRTBWA office on October 18, 2023 at 7:00 pm

Present: Dwayne McNeill, Raena Parent, Clare Martin, Lowell Vessey, Philip Murphy, Cassandra Gautreau (via Zoom) and Shauna Barry

Absent: Matt Steeves, Jean-Paul Arsenault, Jeff Bysterveldt

1. Minutes of the September 20, 2023 meeting

Draft minutes were reviewed.

Moved by Lowell, seconded by Philip that the minutes of the meeting be adopted. Motion carried.

2. Report from the Chair

- The results of the Executive meeting held after the AGM on October 11, 2023 are:
Chair – Dwayne McNeill
Vice Chair – Clare Martin
Secretary – Jean-Paul Arsenault
Treasurer – Lowell Vessey
- Field Committee – Shauna Barry (Chair), Jeff Bysterveldt, Matt Steves, Philip Murphy, Cassandra Gautreau
- Water Committee – Dwayne McNeill, Lowell Vessey, Matt Steves
- HR Committee – Jean-Paul Arsenault, Clare Martin, Philip Murphy
- Communication and Outreach Committee – Shauna Barry, Clare Martin, Cassandra Gautreau

3. Lowell presented the Treasurer's report for the month of September

	<i>Chequing account</i>	<i>Savings Account</i>	
Opening Balance: Sept. 1, 2023	\$107,755.97	\$72,427.22	
Less o/s cheques	\$1,279.92		
Plus deposits	\$19,592.00	\$113.11	(Interest)
Plus o/s cheques	\$5,852.50		
Less expenses	<u>\$29,778.81</u>		
Closing balance: Sept. 30 2023	\$102,141.74	\$72,540.33	

- The grant from Charlottetown still has not been received. Raena will inquire when we can expect it.

Moved by Lowell, seconded by Clare that the Treasurer's Report for September be adopted as presented. Motion carried.

4. Field Committee Report

- The committee met prior to tonight’s Board meeting.
- The committee supported the Raena’s Fall Work Plan as well as what needs to be completed to satisfy funders.
- It was decided that the next chainsaw to be purchased would be battery powered. Two batteries would be purchased as well.
- A tarping method was decided to be tried to remove a patch of Japanese Knotweed in Suffolk.

5. HR Committee Report

- Jess’ contract would end March 8, 2024 rather than March 22, 2024.

6. Communication and Outreach Committee Report

- “Birds of Glenaladale” event was held on September 30.
- Seniors College was held on October 10.
- Tree Planting event was held on September 22nd. MLA Thompson attended and indicated that the event will be part of a Community Spotlight.
- Educational event in cooperation with the City of Charlottetown has been moved to the spring.
- The Criminal Record Check for the “Youth on Board” program was delayed. It is expected that Loman will attend the November 8th Board meeting.
- Raena will meet with the Atlantic Water Network next week regarding an article in their publication.
- The Committee’s next planning meeting will meet following tonight’s Board meeting.

7. Coordinator’s Report (sent in advance)

- The newsletter was sent out the day after the AGM. Will reconsider using this company again to print and distribute the newsletter. Also, future discussion needed to determine if distributing a hard copy of the newsletter is worth its cost.
- Raena would like to do a pilot Living Shores project in the future.
- In November Raena will begin the online Carbon Sequestration Course offered by Holland College.
- To use CRA’s online services Clare will create a new My Business Account as the information needed to access the present account is not available. Once created Raena and Dwayne will be added as representatives.
- Raena agreed to carry out any maintenance on the Association’s signs in the Watershed including replacing the sign by the office that was destroyed by hurricane Fiona.

8. Review of the Scorecard

- Raena has added the Metric and its Goal for “Invasive Species Removal”.

9. Other Business

- As a point of information Clare explained that the Bylaws changes approved by the Board in November 2023 required some edits while maintaining the intent of the changes. Raena will be given a copy of the edited Bylaws to post.

10. Next Meeting

- The next regular Board meeting will be held on Wednesday, November 8, at 7:00 pm at the WRTBWA office.

Meeting adjourned at 8:45.

Signature – Dwayne McNeill, Chair of WRTBWA

Date

Signature – Jean-Paul Arsenault, Secretary of WRTBWA

Date