

# Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA

Held at the office on October 19<sup>th</sup>, 2022, 7:00 pm

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**Present:** Dwayne McNeill, Clare Martin, Shauna Barry (via Zoom), Sarah Wheatley, Matt Steeves (via Zoom), Carol Murphy, Philip Murphy

**Absent:** Jeff Bysterveldt, Jean-Paul Arsenault, Lowell Vessey

## 1. Minutes of the September 21, 2022 meeting

Draft minutes were reviewed. No changes were made.

**Moved by Clare, seconded by Philip that the minutes be adopted as read. All in favour. Motion carried.**

## 2. Chairperson's Report – Dwayne McNeill

There was nothing to report

## 3. Treasurer's Report – Sarah presented the Treasurer's Report submitted by Lowell.

	<i>Chequing account</i>	<i>Savings Account</i>	
Opening Balance: Sept 1, 2022	\$168,494.24	\$71,319.25	
Less o/s cheques	\$1,398.27		
Plus deposits	\$7,973.00	\$67.41	(Interest)
Plus o/s cheques	\$7,550.77		
Less expenses	<u>\$28,265.60</u>		
Closing balance: Sept 30, 2022	\$154,354.14	\$71,386.66	

- Sarah noted that the culvert for MacAulay's Creek will cost \$68,000 which has not yet arrived on PEI.
- Philip joined the Reserve Fund Policy Committee to continue working on a recommendation to bring to the Board concerning the amount of money to maintain in the Reserve Fund.

**Moved by ???, seconded by ??? that the Treasurer's Report be approved as presented. All in favour. Motion carried.**

## 4. Field Committee

There was nothing to report.

## 5. Office Committee

There was nothing to report, as companies are supporting recovery from Fiona.

## 6. HR Committee

Six candidates will be interviewed for the Watershed Coordinator position with the plan to recommend a candidate for the Board's review by Thursday, October 27, 2022. The Board asks for an immediate start date for the chosen candidate.

## 7. Bylaw Review

- The Tracadie Community Centre is booked for the Special Meeting to consider adoption of the Bylaw changes as approved by the Board. The meeting will be held on November 23, 2022.
- Jay Carr and George Coade will be invited to the Special Meeting to receive a formal thank you for their time on the Board.

## 8. Communication Committee

There was nothing to report.

**9. Coordinator’s Report (sent in advance)**

- Still waiting for DFO to ok the purchase of the culvert this year and install next year.
- In negotiations with Environment and Climate Change Canada regarding our EcoAction Project, particularly regarding confirmation of funds for Year 2 and Year 3 within the project.
- In progress \$2,700 for staff wages from Hurricane Fiona Special Payment Program from the Province.

**10. Review of the Scorecard (2022-2023)**

- Have met or exceeded goals for trees planted, brush piles and brush mats constructed, km of river enhanced, events hosted, number of volunteers and youth involved in activities.

**11. Other Business**

- Phil will present at the next meeting a possible script for a sign to educate about angling pressure in connection with a brood stock pool off the Suffolk Road upstream from Tim’s Creek.

**12. Next Meeting**

- November 23, 2022, Special Meeting for adoption of Bylaw changes at 6:30pm, Tracadie Community Centre.
- November 23, 2022, Regular November Board at 7:00pm, Tracadie Community Centre

Meeting adjourned at 7:54 pm

_____ Signature – Dwayne McNeill, Chair of WRTBWA	_____ Date
_____ Signature – Jean-Paul Arsenault, Secretary of WRTBWA	_____ Date