

# Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA

Held on October 17, 2017, 7:00 pm at the office of the WRTBWA at 13977 St, Peters Road, Marshfield, PEI

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**Present:** Meghan McCarthy, Sarah Wheatley, George Coade, John Hughes, Ryan Winters, Matt Steeves,

**Absent:** J.P. Arsenault, Lowell Vessey, Scott Stevens, Cathy Corrigan, Esther Currie

George called the meeting called to order at 7:06pm.

## 1. Minutes from the September 17, 2017 meeting:

Minutes from September meeting were read by Meghan. We were unable to move the adoption of the minutes as there was not a quorum of board members in attendance.

## 2. Business arising from the minutes

- Clarification: Our contribution to the culvert project at Black River was labour, and larger mixed rock which was purchased in 2014.
- Sarah and JP consulted on a brochure as part of the fundraising campaign.

## 3. Chairperson's Report

- George thanked Sarah for forwarding documents to board members on how the Watershed Management funding formula works and for forwarding the letter to our MLAs.
- George signed contract for Rec Fish – 2-year agreement with DFO for \$34,000 for 1<sup>st</sup> year, \$36,000 for 2<sup>nd</sup> year. Work along Tim's Creek and at Black River.
- George has been sending out Watershed Alliance updates for info.
- Vanco property where there was siltation into the stream. Owners are being encouraged to add silt traps and straw bales to slow the flow of water.

## 4. Treasurer's Report

- Sarah gave a financial report in Lowell's absence.
- Opening balance: \$93,784.32
- Closing balance: \$87,759.01
- There is \$570.69 in outstanding cheques
- There is still approximately \$90,000 in funding to come in for the remainder of the 2017-18 fiscal year.

## 5. Committees

- Field committee - nothing to report
- External relations – nothing to report

## 6. Coordinator's Report

- See attached report. Big project in the works is the Coastal Restoration Fund.
- Full funding was offered for year 1 (this year) and 70% funded for the remaining four years. There are 8 groups participating – our proposal for year 4 is nutrient management and a nature-like fishway at Officer's Pond.

Contribution agreement is still being worked out. There will be a person hired to coordinate the project. For now, Mary Finch is taking the lead, but she will be going on maternity leave soon.

- George’s concern is putting out that much money in one year – we need to ensure that the funding is in place before we commit to the project.
- Sarah is meeting with other participants tomorrow and will report back to the board. There are other stakeholders to talk with to obtain consent.

**7. Land Donation**

- Completed. Donated by Sterling and Norma Hardy. We have the deed, and Sarah has completed all the paperwork. It was surveyed in 2012 so there should be pins on the lot.
- We now need to come up with a management plan for the property.
- We are planning to tour the property on Monday, Oct 23 at 4:30pm for those who can attend.

**8. Director for the Board**

George spoke with Amanda Wilson about her interest in joining the board. As per our Bylaws, we must have a special meeting to elect new board members. George will invite her to attend a board meeting to see if Amanda is interested in joining.

**9. New Business**

Sarah got a letter from the province about a Freedom of Information and Protection of Privacy (FOIPP) request regarding Jobs for Youth program. As we post our funding on our website, there was no concern from the board members in attendance about releasing the information.

**10. Next Meeting**

Next meeting: November 21, 2017

**11. Adjournment.**

Meeting was adjourned at 8:22 pm

*ORIGINAL COPY SIGNED*

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Signature – George Coade, Chair of WRTBWA \_\_\_\_\_ Date \_\_\_\_\_

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Signature – Esther Currie, Secretary of WRTBWA \_\_\_\_\_ Date \_\_\_\_\_