

Minutes
Organizing Committee
Winter River/Tracadie Bay Watershed Association

Grand Tracadie School
October 29, 2008, 7:00 – 9:20 p.m.

Present:

Cathy Corrigan
Rod Dempsey
John Hughes

Allan MacCormac
Don Mazer

Regrets:

Wayne Corrigan

1. Welcome

Organizing Committee members were welcomed to the meeting.

2. Follow-up on Actions from October 15 Meeting

- a) A letter to Environment Minister George Webster requesting \$1,200 in “seed” money was sent.
- b) A draft mission statement was prepared and circulated.
- c) A flyer to advertise the upcoming meetings was drafted.
- d) Bruce Raymond (Department of the Environment) was asked for an electronic copy of the Winter River Environmental Committee’s bylaws and any other bylaws that he has available.
- e) A first pass was made at compiling a set of draft bylaws.
- f) Work has been initiated on a press release for the Guardian.
- g) Fred Cheverie is available to speak at the November 19th meeting.
- h) Daryl Guignon is available to speak at the November 26th meeting.
- i) Draft agendas have been prepared for each public meeting.
- j) Bruce Raymond, Dale Thompson, and Craig Walker (City of Charlottetown) have been invited to attend the November 19th meeting.
- k) The Corran Ban Hall is available for both meetings.

3. Points of Discussion

- a) Fred Cheverie and Daryl Guignon should each receive an honorarium of \$50 for their presentations. Agendas should be sent to them prior to their respective meetings.
- b) The rental fee for the Corran Ban Hall will be no more than \$75 per night.
- c) A letter has been received from Environment Minister George Webster approving our request for \$1,200 in start-up funding. Dale Thompson will be administering the contractual arrangement by which the funds are released.
- d) It will be determined at the November 5th meeting which members of the Organizing Committee will assume responsibility for delivering various parts of the agendas at the upcoming public meetings.

4. Planning for the Public Meetings

- a) Most of the evening's discussion focused on the draft agendas for the November 19th and 26th meetings.
- b) It was decided that members of the new Association should vote at the November 26th meeting to elect a Board of Directors and that the Board of Directors would assume responsibility for electing an Executive.
- c) If possible, the membership form should be put on-line.
- d) A flipchart may be required for the November 26th meeting (to list the names of potential members of the Board of Directors).
- e) At the November 19th meeting, it will be important to emphasize that the new organization is a community-based organization comprised of volunteers – simply people who have a concern for the health of the watershed and not necessarily possessing specific watershed management skills.
- f) People must become members prior to being able to vote.

5. New Actions

- a) Cathy will continue to work on the draft set of by-laws.
- b) Rod will contact Dale Thompson about obtaining the approved start-up funds.
- c) At the November 19th meeting, John will speak to the management history in the Winter River/Tracadie Bay watershed.
- d) John will begin working on a registration form for members.
- e) Don will continue working on a press release for the media.

- f) Rod will amend the two draft agendas as per the discussion at tonight's meeting.
6. Next Meeting

The next meeting will be held at 7:00 p.m., on Wednesday, November 5th, at the Grand Tracadie School.

7. Adjournment

The meeting adjourned at 9:20 p.m.