

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA
Held on June 19, 2019, 7:00 pm at the Glenaladale homestead at 257 Blooming Point Road, PEI

Present: George Coade, John Hughes, Sarah Wheatley, Clare Martin, Scott Stevens, Matt Steeves, Ryan Winters, Dwayne McNeill
Absent: Lowell Vessey, Jean-Paul Arsenault, Jeff Bysterveldt, Sarah Donald

Cathy Corrigan led a tour of the Glenaladale homestead at 7:00PM. Following the tour, Clare called the meeting called to order at 7:40PM

1. Minutes from the May 15, 2019 meeting

Minutes from the May 15, 2019 meeting were read by Ryan, Scott motioned to accept the minutes, George seconded, all were in favour, none opposed. Minutes were approved.

2. Chairperson's Report – Clare Martin

- Clare provided a recap of the meeting held after the Annual General Meeting on May 29, 2019 and confirmed the new Board and Committee positions as follows:
 - **Executive**
 - Chair: Clare Martin
 - Vice Chair: George Coade
 - Treasurer: Lowell Vessey
 - Secretary: Ryan Winters
 - **Water committee**
 - Chair: Clare Martin
 - Members: Matt Steeves, Lowell Vessey
 - **Field committee**
 - Members: John Hughes, Scott Stevens, Lowell Vessey, Matt Steeves, George Coade, Dwayne McNeill, Jean-Paul Arsenault
 - **Property Committee**
 - Clare Martin
 - Ryan Winters
 - John Hughes
 - **Communications & Outreach**
 - Sarah Donald
 - Jean-Paul Arsenault
 - Sarah Wheatley participates in all committees as coordinator.

3. Treasurer's Report – Lowell Vessey absent, Sarah reporting

	<i>Chequing account</i>	<i>Savings Account</i>
Opening Balance: May 1, 2019	\$15,874.35	\$70,399.09
Less o/s cheques clearing*		-
Plus deposits	\$58,147.02	\$67.31
Less expenses	\$22,429.48	-
Plus o/s cheques*		
<i>Net outstanding*</i>	-\$15,117.9	-
Closing balance: May 31, 2019	\$66,709.82	\$70,466.40

*Note: Sarah tracks expenses differently than Lowell, using accrual method and Sage 50, while Lowell uses cash basis accounting.

4. Committees: Field Committee – J.P. Arsenault (Committee Chair)

- Nothing to report in the absence of J.P.

5. **Coordinator’s Report – Sarah Wheatley reported (see report)**

- New fund from Agriculture Canada - first come, first served - application submitted within 48 hrs.
- A Charlottetown business emailed Sarah saying they wanted to make a donation
- Sarah's dad said we could have a day where we run his raspberry u-pick and any proceeds could go to the Association. Also willing to sell sunflowers growing on farm, and for staff to hold other public activities on this day. Board agreed we should pursue these offers if they become available. Scott recommended sending him a note of appreciation for thinking of us and making this offer.
- Graduate Mentorship Program: Clare asked if 52 weeks would reset if we hired a new person to replace Chayla. Sarah to confirm.
- Canada Day event at North Shore community centre. Sarah needs a volunteer for the booth.

6. **Funding Requests**

- City of Charlottetown
 - Letter from mayor saying we would receive \$32,000
 - Email from Richard MacEwan and message from Finance Manager saying it is only \$22,000.
- EcoAction
 - Denied EcoAction funding which would have been \$22,600 this year. Less money in fund this year and more applications than usual. No constructive criticism on contents of our application.
- What to do about budget shortfall of \$32,600?
 - No new hires
 - No fall hires
 - No professional development
 - Send a letter to the Mayor’s office. Jason Cody advised Clare to send him a letter at the end of the summer (there can sometimes be leftover funds from projects that don't get executed).
 - Scott motioned that we tap into the reserve for up to \$10,000, then reassess if we hit that threshold. Dwayne seconded, all were in favour, none opposed. Motion carried.

7. **Thank you letter for use of Hall for AGM**

- Sarah W to draft thank you note and send to Clare for review

8. **Request for help with a beaver dam by Grand Tracadie resident**

- Beaver dam issue - land was flooding up to the edge of the house.
- Owner needs a nuisance beaver removal permit.
- Wait for resident to contact Sarah again. John was unable to contact the individual, and they did not send Sarah an email which she requested they should do, so that Sarah could respond with detailed information and attach files.

9. **Next Meeting**

Meeting adjourned at 9:16

Next meeting: July 17, 2019

Signature – Clare Martin, Chair of WRTBWA

Date

Signature – Ryan Winters, Secretary of WRTBWA

Date