

# Agenda



WINTER RIVER - TRACADIE BAY  
WATERSHED ASSOCIATION

1. Welcome & Call to order
2. Introduction
3. Information/Protocol
4. Minutes of 2019 AGM
5. Treasurer's Report
6. Chair's Report
7. Coordinator's report
8. Election of Board for 2020-21
9. Other business
10. Adjournment

**1. Welcome & Call to Order**

**2. Introductions**

**3. Information & Protocols for Zoom meeting**

*Coordinator's office this spring – practicing for our first Zoom meeting with three laptops.*

# 4. Minutes from 2019 AGM



WINTER RIVER - TRACADIE BAY  
WATERSHED ASSOCIATION

Supporting The Watershed,  
So It Can Support You

Minutes of the Annual General Meeting of the WRTBWA  
Held on May 22, 2019, 7:00 pm at the Corran Ban Hall, PEI

**Present:** John Hughes, Lowell Vessey, Ryan Winters, Sarah Wheatley, Jean-Paul Arsenault, Clare Martin, George Coade, Scott Stevens, Cathy Corrigan, Esther Currie.

Guests: Aggi-Rose Reddin, Alan Howatt, Bloyce Thompson, Charlene Coade, Chayla Exner, David Sabapathy, Dwayne McNeill, Elmer McDougall, Greg Donald, Ivan MacDonald, Jackie Olafson, Jaycee Sabapathy, Jeff Bysterveldt, Joan McDougall, John Rowe, Judy MacKay, Leigh McIsaac, Mary J. Gallant, Noreen Hughes, Patricia Powers, Paula Peters, Pete Buker, Sabina Zettner, Stella Fitzpatrick, Susan Hughes, Teresa Doyle, Terry Howatt, Vera Hughes, Willem VanNieuwenhuyzen.

**Absent:** Matt Steeves

# Minutes from 2019 AGM *continued*

**1. George called the meeting to order at 7:00 PM**

**2. Started with remarks from the Chair of the Board, George Coade**

George mentioned that anyone who wants to be on the Board should approach a Board member and they'll make sure their name gets on the nomination list. George emphasized that we're a charitable organization and we'll issue receipts for anyone who donates.

**3. AGM minutes from 2018**

Sarah read the minutes. No changes or corrections were made to the 2018 minutes. Minutes moved for adoption by Scott Stevens and seconded by Terry Howatt. All were in favour of the minutes and the motion was carried.

# Minutes from 2019 AGM *continued*

## 4. **Guest Speaker**

Aggi-Rose Reddin, representing the Glenaladale Heritage Trust organization.

Topic: Aggi-Rose spoke about what the Glenaladale Heritage Trust organization has been doing since the purchase of the estate, including a focus on preservation, partnerships, and preparations for their 250th anniversary in 2022.

Aggi-Rose's presentation can be accessed on the WRTBWA website.

Aggi-Rose concluded her presentation at 7:37 PM and took questions from the audience.



# Minutes from 2019 AGM *continued*

## **5. Report from the Treasurer**

- At 7:43 Lowell took the stage.
- Lowell presented the Financial Statement prepared by an independent third-party auditor. Lowell explained differences in revenue from 2018 to 2019. Lowell finished his presentation at 7:50 PM.
- There was no new business arising from Lowell's report. Lowell moved to accept his report. Clare seconded. All were in favour of Lowell's report and the motion was carried.

# Minutes from 2019 AGM *continued*

## 6. Report from the Chair

- George Coade took the stage at 7:50 PM.
- George explained there are 24 watershed organizations in PEI and discussed the funding model for watershed organizations and formulas used to disperse money.
- Recapped the size of the Winter River – Tracadie Bay watershed and described the watershed's ecology.
- Highlighted the Field report and all the work that went into it, and the current task of reviewing the watershed management plan.
- Highlighted the Association's 600+ members, website and social media presence, hikes and events, and other community outreach efforts.
- With changes in land use and land management strategy, the sustainability of healthy water, plants and animals will be compromised so we need to manage using more conservation measures.
- Explained the challenges we face, such as seeking assurance that less water will be extracted from the watershed and that the new Water Act and regulations meet the needs of the watersheds and protects the healthy balance of our land, needed for our future
- George concluded by thanking the members of the Board and staff for their hard work and dedication.

# Minutes from 2019 AGM *continued*

## 7. Report from the Coordinator

- Sarah took the stage at 8:09 PM
- Sarah's report included a description of staff, field work, stream work, shoreline clean-ups, erosion control, culvert replacement, insect hotels, education days, and data collection.
- Sarah thanked our partners and highlighted plans for the upcoming year.



*A full house for the 2019 AGM.  
Back in the days before physical distancing.*



# Minutes from 2019 AGM *continued*

## 8. Other Business

John Hughes took the stage at 8:27 PM.

John thanked Cathy Corrigan and George thanked Esther Currie for their years of service to the Board.

## 9. Election of board members

McNeill). Ryan moved to have the existing and new Board members nominated for the upcoming year. JP seconded the motion. All were in favour and the motion was carried.

## 10. Concluding Remarks

George shared concluding remarks and moved to adjourn the Annual General Meeting. John seconded.

Meeting adjourned at 8:50

Respectfully Submitted, Ryan Winters



# 5. Report from the Treasurer

Lowell Vessey

# Financial Statement – Income overview

**For the year ended March 31**

**2020**

**2019**

## **Receipts**

Province of Prince Edward Island

\$ 40,774 \$ 42,109

City of Charlottetown

22,000 32,000

Wage subsidies (Note 2)

58,897 41,529

Other (Note 3)

66,590 146,395

**188,261**

**262,033**

# Financial Statement – Details of Wage Subsidies

## 2. Wage Subsidies

	<u>2020</u>	<u>2019</u>
Employment and Social Development Canada - Canada Summer Jobs	\$ 16,660	\$ 16,107
Employment and Social Development Canada - Youth Employment and Skills Program	14,000	-
Colleges and Institutes Canada - Clean Tech Internship	12,854	10,740
Canadian Parks and Recreation Association - Green Jobs Initiative	8,139	-
SkillsPEI - Graduate Mentorship Program	3,869	1,585
Perce Program	3,375	-
Mitacs Career Connect	-	10,000
P.E.I. Employment Development Agency	-	3,097
	<u>\$ 58,897</u>	<u>\$ 41,529</u>

# Financial Statement – Details of other income

## 3. Other Receipts

	<u>2020</u>	<u>2019</u>
Fisheries and Oceans Canada - Recreational Fisheries Conservation Partnerships Program	\$ 3,621	\$ 66,839
Environment and Climate Change Canada - EcoAction Program	26,690	37,897
Fisheries and Oceans Canada - Coastal Restoration Fund	17,876	26,152
P.E.I. Wildlife Conservation Fund	6,854	9,000
Miscellaneous revenues	2,029	4,010
HST rebate	3,499	2,152
Donations	5,961	345
Tree and shrub sales	60	-
	<u>\$ 66,590</u>	<u>\$ 146,395</u>

# Financial Statement – Expenses

<u>For the year ended March 31</u>	<u>2020</u>	<u>2019</u>
<b>Disbursements</b>		
Advertising	2,767	2,973
Electricity	997	1,043
Equipment rentals and purchases	-	1,034
Insurance	396	391
Interest and bank charges	509	486
Land costs	1,185	713
Meetings, travel and workshops	6,133	8,603
Office	2,583	2,865
Professional development	246	-
Professional fees	5,318	12,492
Project - 'Water Use Makeover Program'	-	58
Refundable HST paid	2,155	2,584
Registrations and dues	40	-
Rent	6,580	7,085
Supplies	19,654	20,751
Telephone	1,282	1,199
Wages and employee benefits	139,784	161,721
	<u>189,629</u>	<u>223,998</u>

# Financial Statement – Final cash balance

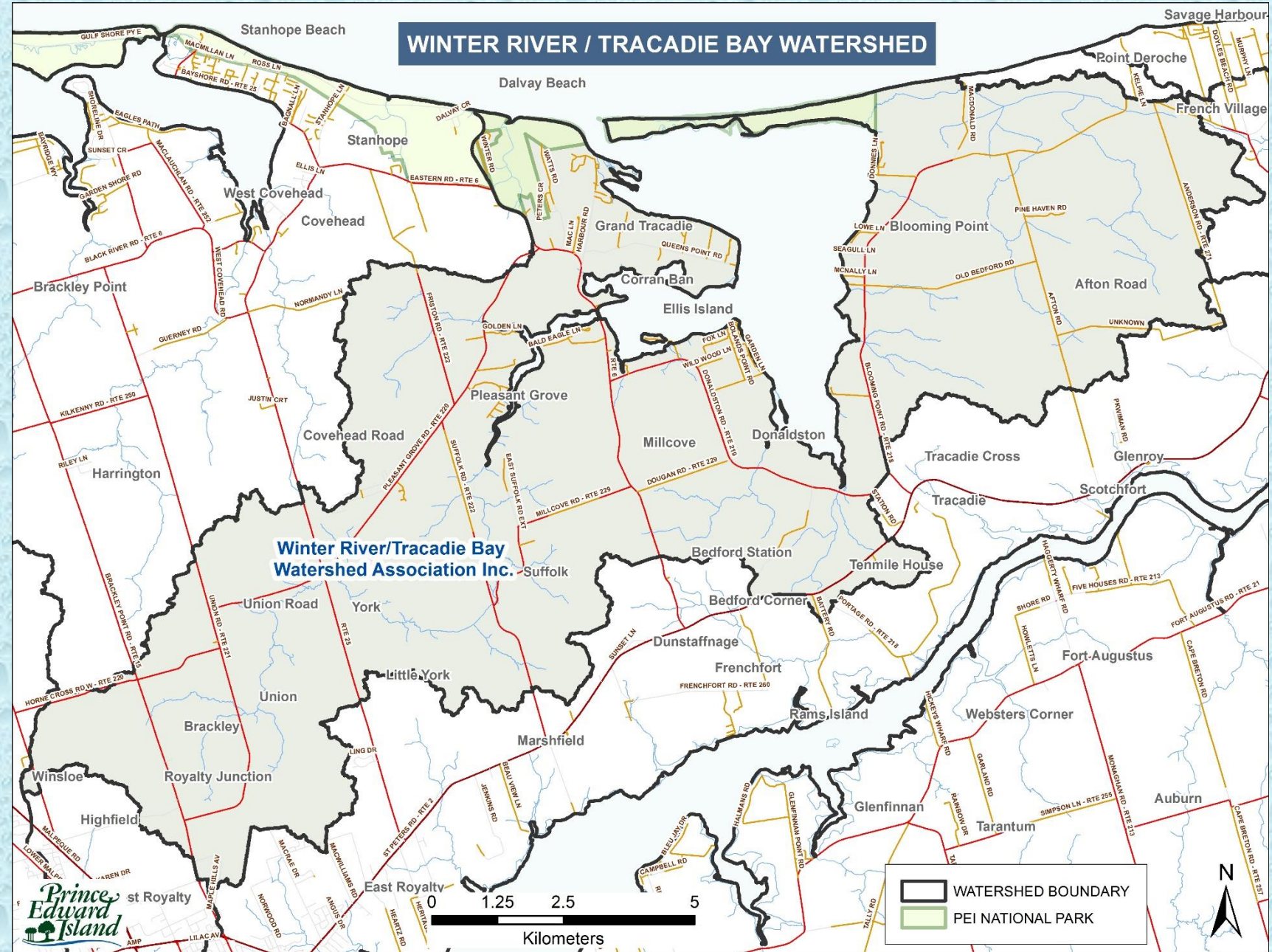
<u>For the year ended March 31</u>	<u>2020</u>	<u>2019</u>
Excess (deficiency) of receipts over disbursements	(1,368)	38,035
Bank balance, beginning of the year	<u>78,675</u>	40,640
<b>Bank balance, end of the year</b>	<b>\$ 77,307</b>	<b>\$ 78,675</b>

**Reminder: These numbers are on a cash basis and do not include payments received after March 31.**

Ex. DFO usually pays late, but sometimes on time, so this type of accounting may show zero income, one year of income, or two years of income for a program, depending on the timing of payments for each year.

# 6. Report from the Chair

Clare Martin





# 7. Report from Coordinator - Sarah Wheatley

## 2019-20 Staff members

- **Summer field crew:** Evan Cahill, Sam MacSwain, Sarah McBride, Shamus Koughan, and Trent MacSwain.
- **Supervisors or Interns:** Brittany Steele, Chayla Exner, Vanessa Jackson.

Sam & Sarah M in sunflower field during fundraiser event



Staff fun day canoeing around Black Bush: Clare (Chair), Vanessa, Sarah M, Brittany, Sam, John (board member)



# Stream Work

- Blockage removals from 3.6km of river and stream
- Some removals done after Hurricane Dorian, but most left for 2020



# Shoreline Cleanups

1,350 kg of waste collected around Tracadie Bay. Almost all of it was from the aquaculture industry.



# Tree planting

- Total trees and shrubs planted in the watershed by staff: 3,273
- More work on areas farther from streams



*Chayla and Evan  
planting new  
hedgerow for  
farmer*

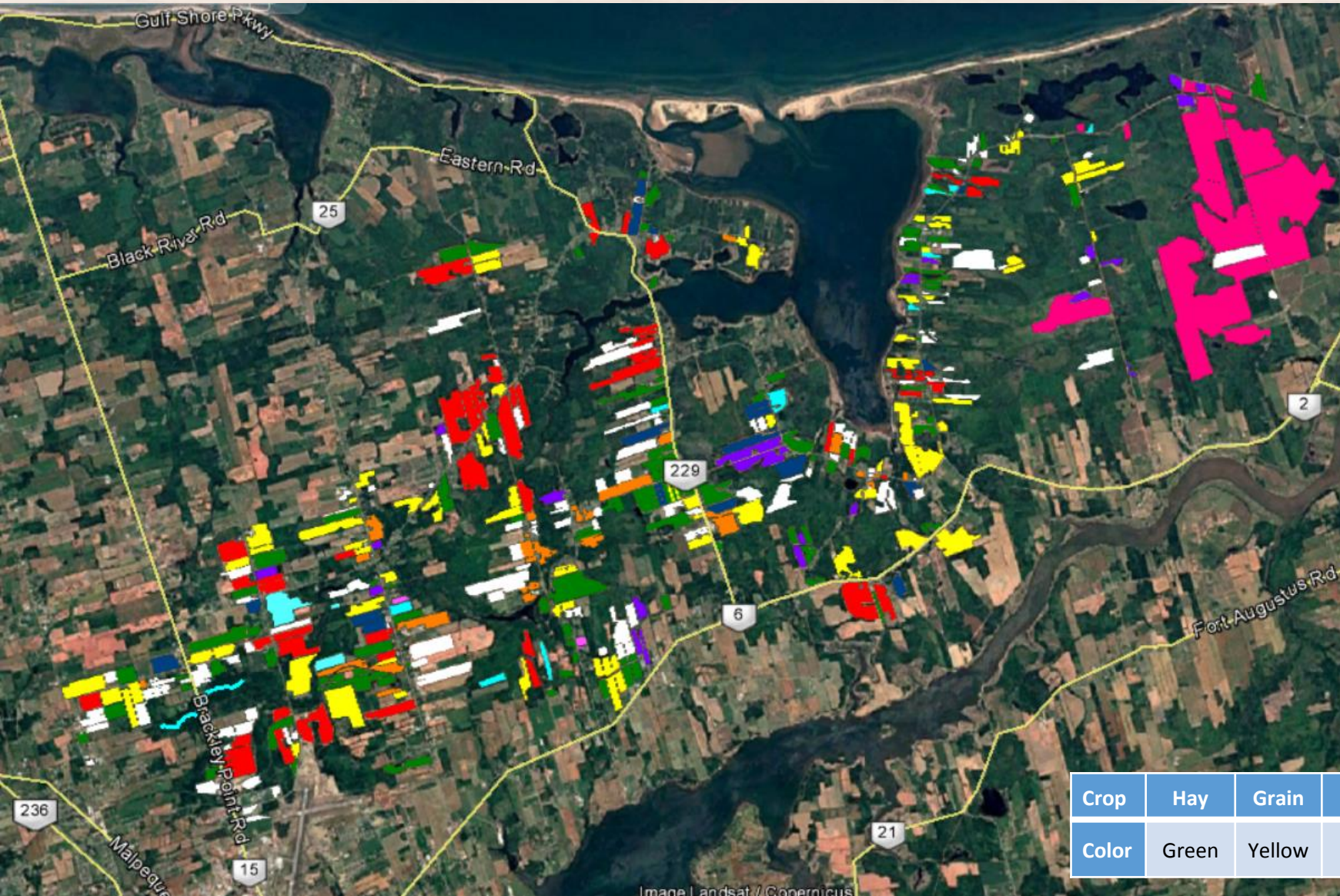
# Forest Enhancement

- The crew spent some hot afternoons, when it wasn't safe for strenuous work, pruning trees at Glenaladale.
- Site: a former clearcut that was replanted with white spruce monoculture
- Goal: encouraging growth of anything else.



Vanessa pruning

# Collecting data: Crop mapping



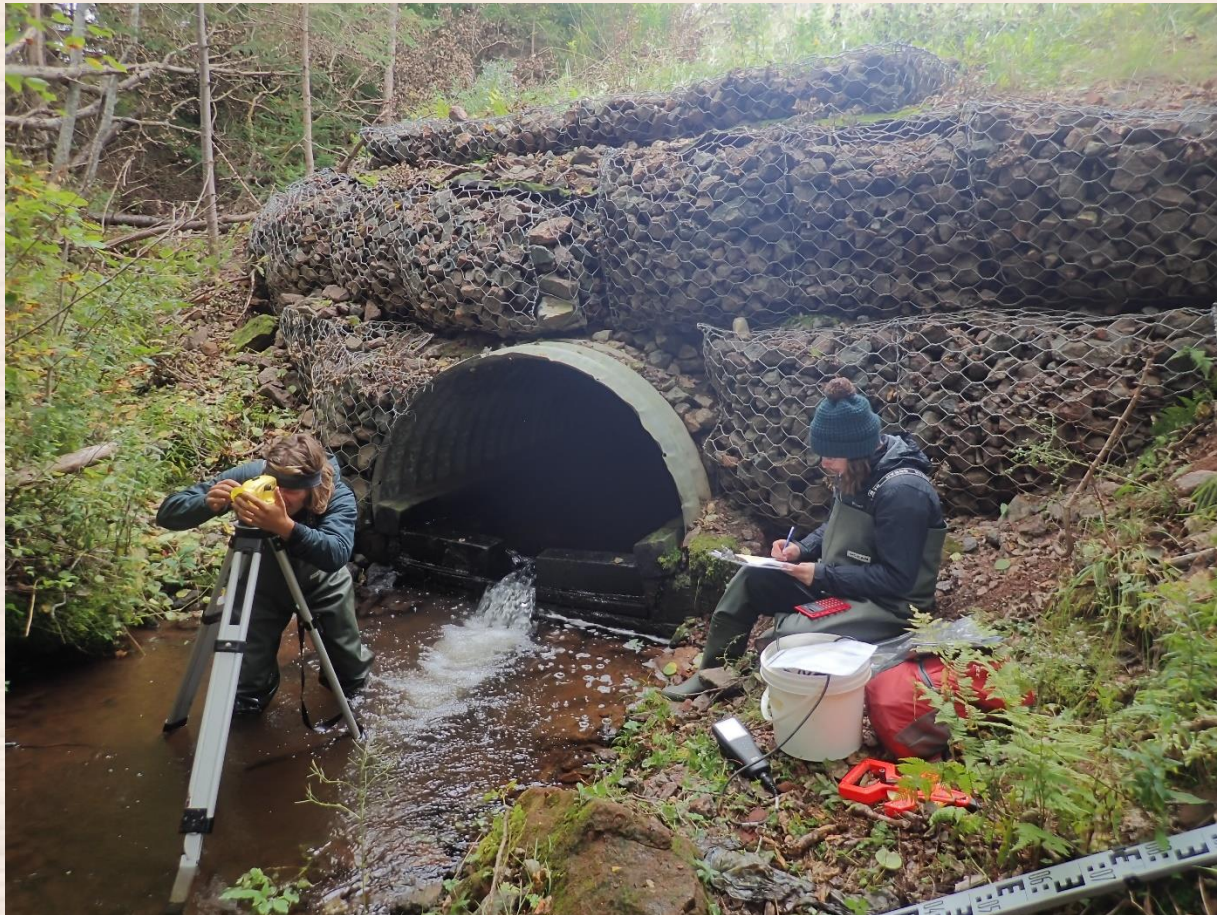
Continuation of a previous project, to help us plan for future projects with local farmers.

472 fields recorded

Also useful to explain which streams might experience higher levels of erosion some years, if there are lots of potatoes nearby.

# Collecting data: Culvert surveys

Data used to prioritize which culverts need work the most and which repairs are most feasible with small budgets



*Evan surveying slope downstream of culvert, Brittany recording data;*



*Evan checking inside of culvert.*

# Events

**Education days** at Glenaladale estate and nearby shores:

- Stonepark Green Team (club for Grade 7-9) – 25 students
- UPEI STEM program for 13 high school students

**Volunteer days**

- Team of 12 from DVA
- Stantec – 7 staff

**Other events**

- Canada Day event
- Fundraiser day
- Staff fun day
- Staff Christmas lunch

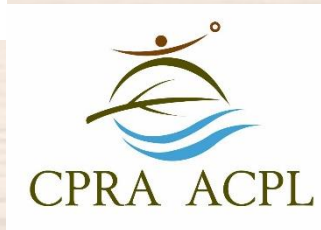


*High school students in UPEI program and some staff after shoreline cleanup.*



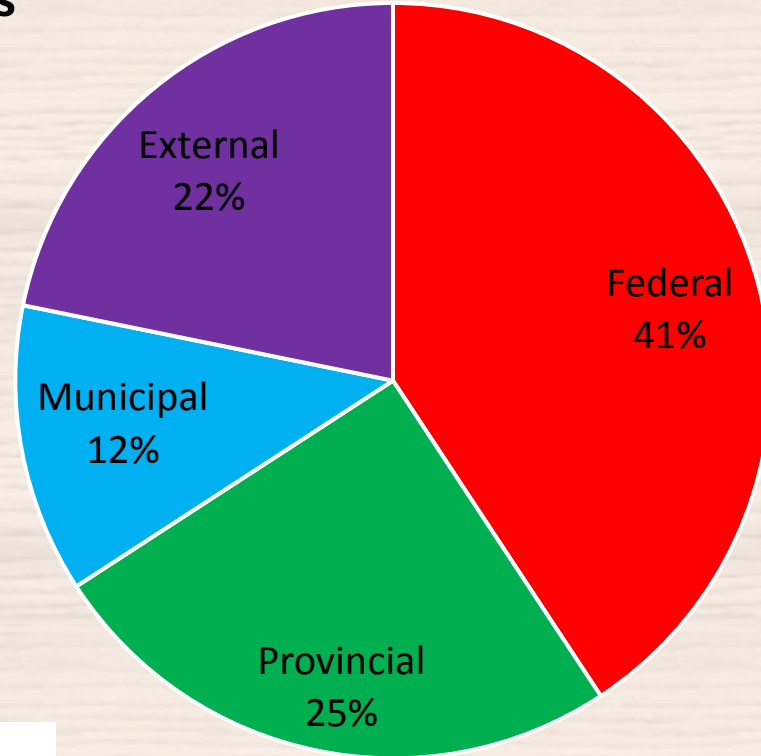
# We would like to thank all our funding partners for their support in 2019-20.

- Agriculture & Agri-Food Canada: Youth Employment & Skills Program
- Employment and Social Development Canada: Canada Summer Jobs
- Environment and Climate Change Canada: EcoAction Community Funding Program
- Fisheries and Oceans: Coastal Restoration Fund
- Graduate Mentorship Program
- Greening Spaces Program
- Watershed Management Fund
- Canadian Parks & Recreation Association: Green Jobs Initiative
- City of Charlottetown
- Colleges and Institutes Canada: Clean Tech Internship
- PEI Wildlife Conservation Fund
- Private Donations
- RDÉE Î.P.-É. Inc.: PERCÉ Program



# Our funding sources for 2019-20

All non-government sources



# Funding for 2020-21

Approved \$207,000	Pending \$0 to \$50,000	
Coastal Restoration Fund (2017-2022)	Habitat Stewardship Program	Multi-year federal projects
EcoAction (2020-23)		
Atlantic Ecosystem Initiatives (2020-23)		
Canada Summer Jobs	City of Charlottetown	Single-year projects
Clean Tech Internship	Rural Jobs Initiative	
Jobs for Youth	Donations	
Percé Program	Other new programs	
Skills PEI: Post Secondary Program		
Watershed Management Fund		
Wildlife Conservation Fund		

# Plans for 2020-21

## Shoreline and Roadside cleanups

- These activities easily allow physical distancing, so will be common activities

*Sarah M, Sam, and Brittany on first day orientation for 2020 – outside and distanced. They got extra safety gear and color-coded tools.*



# Plans for 2020-21

## **Water Monitoring**

- Continue projects to monitor water quantity (3 methods) and water quality (3 methods)

## **Tree planting**

- No planting in spring – pandemic uncertainty and delays in funding announcements.
- Fall planting at Glenaladale Estate in Tracadie Cross.

*Some water monitoring done by two people in their own kayaks instead of shared canoe. Brittany checking DO loggers here.*



# Plans for 2020-21

## Work on WRTBWA property

- Improve walking trail
- Habitat enhancement projects



*Location of our property in Suffolk. Includes river frontage and a stream.*

*Before & after adding wood chips to trail.*



# Plans for 2020-21

## In-stream work

- Some maintenance work to clear blockages from main river and keep brush mats functioning well.
- No chainsaw operator hired due to types of funding available.



# 8. Board of Directors for 2020-21

## **Returning Members**

- Clare Martin, Millcove
- George Coade, Suffolk
- Jean-Paul Arsenault, Charlottetown
- John Hughes, Corran Ban
- Lowell Vessey, York
- Matt Steeves, Charlottetown
- Scott Stevens, Charlottetown
- Dwayne McNeill, Charlottetown
- Jeff Bysterveldt, Millcove

## **New members for 2020-21**

- Jay Carr, York
- Roger Townshend, Tracadie Cross
- Patrick Lévêque, Suffolk

## **Retiring members from 2019-20**

- Ryan Winters, Cornwall



# 9. Other Business

## Thank you Ryan

- Joined board in 2017
- Secretary since 2019

**Any other topics to discuss?**



Christmas lunch 2019: Ryan, Trent, Sam, Clare, Sarah M, Lowell, Sarah W, Brittany, Vanessa.



George, Ryan, Cathy, Esther, John & Meghan tour property owned by WRTBWA, 2017-10-23.



Ryan and Sarah at Atlantic Green Expo, April 2017.

# 10. Adjournment

**Thanks for attending this evening.**

*Enjoy some flowers*

## **Hint, hint ...**

- You can donate online at [WinterTracadie.ca/Donate](http://WinterTracadie.ca/Donate)
  - Secure transactions powered by [CanadaHelps.org](http://CanadaHelps.org)
- We can issue tax receipts for other donations
  - Donations of materials or property can qualify for tax receipts

