

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of a Meeting of the Board of Directors of the WRTBWA

Held on Aug 18, 2015 at the office of the WRTBWA 13977 St Peters Road, Marshfield, PEI at 7:00 pm.

Present: George Coade, Meghan McCarthy, John Hughes, Ben Hoteling, Dominic Johnson, Bernie Fitzpatrick, Sarah Wheatley, Will Horne, Lowell Vessey, Scott Stevens, JP Arsenault

Regrets: David Thompson, Matt Steeves

1. George Coade was Chairperson of the meeting and Bernie Fitzpatrick was Secretary of the meeting as previously appointed. The Chairman declared the meeting open.

2. Minutes of the meetings held on July 21, 2015.

Draft minutes of the meeting held on July 21, 2015 had been circulated and read at the meeting with each member of the Board having an opportunity to comment. **IT WAS MOVED BY John** and **SECONDED BY Scott** that the minutes of the meeting held on July 21, 2015 be and is hereby approved.

3. Matters Arising From the Minutes:

- The letter to Glenaladale Trust is to be sent to Mary Gallant and not Cathy Corrigan.
- Bruce has submitted to the board the Beaver Management Plan and the Field committee would like to bring Bruce in as an advisory as we go forward with the plan.
- Dominic has provided the draft letter following the Nitrate Report to George and will send the letter onto the Agrologists Association of PEI.
- Sarah will research Environment Canada projects funding under the Atlantic Ecosystems Initiative for funding to continue an Eco Action project.
- Following these matters the minutes were approved.

4. Chairperson's Report

George brought correspondence from

- The Watershed Alliance with a Certificate of Liability Insurance.
 - Provincial Management Coordinator of EMO, Tanya Mullaly extending an invitation to a presentation on "Storm Surges" being held on August 28, 2015 at UPEI.
 - Martha Howett with a workshop on Helping Nature Heal: Restoring Shorelines to be held at Camp Abegweit on Aug.19th.
 - PEI Watershed Alliance with the list of Watershed Management Fund Recipients for 2015-2016.
 - George extended congratulations on behalf of the board to JP Arsenault on his appointment by the Environmental Advisory Council as moderator of the public consultations on the Water Act.
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5. Treasurer's Report

Lowell gave the financial report with the

Opening Balance \$58,000

Closing Balance \$73,000 [July 31, 2015]

Main revenue came from Canada Summer Jobs, Science Horizons [Environment Canada], DFO Recreational Fishery Conservation Partnership Program, Jobs for Youth and Watershed Management Fund.

Main expenses were wages, field supplies, equipment rentals, mileage and general office supplies.

6. Field Committee's Report

John reported on behalf of the committee:

He addressed the Nutrient Management Report and the Beaver Management Report (see: matters arising from the minutes).

The committee invited board members to walk the Friston Stream of the Winter River. This is a new work area within the watershed and the first task of the summer staff was to clear obstacles left over from a fish rearing operation.

The Field Committee discussed staffing issues and a motion was put forward by John to lay off two employees who were finishing their number of weeks that we were required to hire them. The motion was seconded by Meghan and the motion carried.

John also reported that we should hire a staff member from Province of PEI EDA program to help with the work that needs to be done in the fall.

The storage shed from the Peters property has been relocated.

7. External Relation Committee's Report

George reported on behalf of the committee that we have yet to receive a reply from the province from our letter concerning water extraction and that he will follow up on this.

8. Coordinator's Report

The Coordinator's report was provided in writing and is attached forming part of this minutes. An overview was presented by Sarah Wheatley, Coordinator. Sarah also reviewed with the Board the contract negotiations for employees as well as the status of grant applications that support the watershed.

She gave a progress report of the work being done for the summer and issues with non-functioning equipment and concerns over missing and misplaced equipment. She also brought forward some staffing concerns.

9. Communications Committee Report

Sarah Wheatley reported on behalf on the committee.

The contest to giveaway a gift certificate to buy a low flow toilet is going slowly and we still have some low flow shower heads to give away.

Meghan is drawing up the Glenaladale letter and will submit to the Communications Committee for approval before sending out to Mary Gallant.

10. Any other Business

- a. Water Act
 - i. A committee has been formed to work on the presentation for Public Consultations being held in October. The members are George Coade, Will Horne, Matt Steeves, John Hughes and Scott Stevens.
- b. Dry streams

George is to contact Eddie Rice, chair of the Charlottetown Water Commission concerning the streams that are starting to dry up.

11. Next Meeting

The next meeting was set for September 15, 2015 at 7:00 pm at the offices of the WRTBWA.

The Chairperson declared the meeting closed. Moved by John Hughes

Signature – George Coade, Chair of WRTBWA

Date

Signature – Bernie Fitzpatrick, Secretary of WRTBWA

Date

Winter River – Tracadie Bay Watershed Association Matters Arising From the Minutes

	AGENDA ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	STATUS
June-1	Chairperson's report	Consider letter of support for Glenaladale Trust	Board	Closed
June-2	Field Committee's report	Draft a letter to Ducks Unlimited regarding concerns	Sarah Wheatley	Closed
June-3	External Relation Committee's report	Contact the province, ADM Todd Dupuis, Dept. of Communities, Land and Environment re proposed Water Act	J.P. Arsenault	Closed
June-4	Previous Coordinator's report	Provide information on Beaver Management Plan	Bruce Smith	Closed
June-5	Previous Coordinator's report	Provide recommendation to board on Nitrate Report	Field Committee	Open
June-6	Changes to By-Laws	Discuss at next meeting	Board	Open
July-1	Glenaladale Letter	Meghan to write letter for George to approve	Meghan McCarthy	Open
July-2	Water Act	Begin work	Sarah Wheatley	Open
July-3	Beaver Management Plan	Begin a draft	Field Committee	Open
July-4	Nutrient Management Report	Draft a letter to PEI Institute of Agrologists	Dominic Johnston	Open
Aug-1	Business Arising from Minutes	To review the Environment Canada funding	Sarah Wheatley	Open
Aug-2	External Relations Report	Follow up on the letter sent to the province	George Coade	Open
Aug-2	Any Other Business	Contact the City of Charlottetown re: streams drying up	George Coade	Open