

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA
Held on July 17, 2019, 7:00 pm at the WRTBWA office at 13977 St. Peters Road, Marshfield, PE

Present: John Hughes, Sarah Wheatley, Clare Martin, Ryan Winters, Dwayne McNeill, Jeff Bysterveldt, Jean-Paul Arsenault, Lowell Vessey

Absent: Sarah Donald, George Coade, Scott Stevens, Matt Steeves,
Clare called the meeting called to order at 7:17PM

1. Minutes from the June 19, 2019 meeting

Minutes from the June 19, 2019 meeting were circulated by Ryan prior to the meeting. Ryan motioned to accept the minutes, Dwayne seconded, all were in favour, none opposed. Minutes were approved.

2. Chairperson's Report – Clare Martin

- Mayor's letter
 - Sarah W drafted a letter to the Mayor of Charlottetown
 - The letter was sent to the Mayor in response to his invitation to contact his office directly
 - In the letter, the WRTBWA requested that the city restore our grant to our usual annual amount
 - Upon receiving our letter, the Mayor requested that the Water and Sewer Utility committee discuss our request at their next meeting on Monday July 22, 2019.
- Field work tour in August
 - Sarah W will propose a date

3. Treasurer's Report – Lowell Vessey

	<i>Chequing account</i>	<i>Savings Account</i>
Opening Balance: Jun 1, 2019	\$66,709.82	\$70,466.40
Less o/s cheques clearing	\$12,355.64	-
Plus deposits	\$4,550.26	\$63.71
Less expenses	\$18,992.92	-
Plus o/s cheques	\$10,821.43	-
Closing balance: Jun 30, 2019	\$50,732.95	\$70,530.11

4. Committees: Field Committee – Vacant (Committee Chair)

- Next meeting will be scheduled in the Fall. Committee Chair will be elected at that meeting.

5. Coordinator's Report – Sarah Wheatley reported (see report)

- Sarah W is trying to obtain the DFO funds from last year.
- Agriculture Canada funding came through this year and will be used for staff salaries.
- Canada Summer Jobs funding has been received.
- Skills PEI Graduate Membership Program requires a report to reconcile Chayla's salary.
- Clean Tech Internship should be ready in two more weeks
- For the Watershed Management Fund, the initial instalment of \$22,000 has been received. Sarah W has budgeted for \$40K.
- Sarah W investigated moving the WRTBWA office to the Tracadie school. Although rent would essentially be free through reimbursements, there could also be additional costs such as increases mileage expenses. Additional details are required to make a decision.
- In Sarah W's current budget, \$6,000 from the reserve fund has been allocated to this fiscal year to make up shortfall.
- Oxygen loggers have been deployed by the field crew.
- There is a Nature Conservancy event on July 22 to discuss the land they purchased near Blooming Point.
- Sarah W is planning our end-of-summer fun day with the staff

6. Water Extraction Regulations

- The Provincial Government is asking for public consultations on PEI’s proposed water extraction regulations.
- The Board asked if Sarah D. had reviewed the regulations as part of her policy analyst role? Sarah D. may also know more about the process for public consultations. Sarah W. will contact Sarah D.
- The deadline for written submissions is October 2019.

7. Property of concern

- Sarah W is exploring planting grass seed in the buffer zone.
- Previously, a bunch of shrubs were planted in the buffer zone. Mostly willows and larch are left after last winter.
- Sarah W may contact fish biologist Rosie MacFarlane.
- JP and Dwayne to reach out to their contacts in the potato industry.
- The Board agreed to send an email to follow up on the following four issues and observations:
 - Runoff
 - Culvert
 - \$1,700 for the first phase
 - Site visit

8. WRTBWA Property

- The field crew is continuing to work on the new trail.
- Designs have been completed for a bridge and are being priced out.
- The crew is still working on trying to fill in the foundation hole.
- JP made a motion that we fill in the foundation hole with shale. Dwayne seconded. All approved. Motion passed.
- Board asked if anyone had access to a wood-chipper? We could also purchase a truckload of wood chips and haul it in with wheelbarrows. Jeff will check with his contacts for price of woodchips by the truckload.

9. Next Meeting

Meeting adjourned at 9:02

Next meeting: Aug 21, 2019

Signature – Clare Martin, Chair of WRTBWA

Date

Signature – Ryan Winters, Secretary of WRTBWA

Date