

# Winter River – Tracadie Bay Watershed Association (WRTBWA)

## Minutes of the Meeting of the Board of Directors of the WRTBWA

Held on February 21, 2017 at the office of the WRTBWA at 13977 St Peters Road, Marshfield, PEI at 7:00 pm.

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**Present:** John Hughes, Meghan McCarthy, Sarah Wheatley, Matt Steeves, Lowell Vessey, George Coade, Cathy Corrigan, Bernie Fitzpatrick, Scott Stevens

**Absent:** J.P. Arsenault

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George Coade was Chairperson of the meeting and Bernie Fitzpatrick was Secretary of the meeting as previously appointed. The Chairperson declared the meeting open at 7:10pm.

### 1. Minutes of the previous meeting held on January 17, 2016.

Draft minutes of the meeting were previously emailed with each member of the Board having an opportunity to comment. The minutes were amended to include in The Chairperson's Report to the City of Charlottetown that we are requesting funding. The adoption of the minutes as amended was moved by John and seconded by Meghan. Motion carried.

### 2. Chairperson's Report from George

- An email from Cathy Gallant from Richmond Watershed requesting support from other watersheds who are concerned with the lack of technical support from the province. We will consider this issue.
- A note from Jonathan Platts from Ducks Unlimited. They would like to investigate the fish ladder at Officer's Pond. Sarah will meet with him as this will be beneficial for our watershed.
- A note from Phil Arbing sending congratulations us on the success of our Snowshoe Hike and how much he enjoyed the outing.
- A note from Mary Finch with an update on Wildlife Conservation Fund, the Tree Canada grant, and Salmon Recovery Strategy.
- He also thanked Sarah for the report on Stream Cleaning.

### 3. Treasurer's Report

Lowell Vessey gave the Financial Report

Opening balance      \$39,801.00 on January 1, 2017

Closing balance      \$27,593.00 on January 31, 2017

Main expenses: beaver trapping, rent, remittance, office supplies, utilities, field supplies, water makeover project.

Main revenue: Wildlife Conservation Fund,

Lowell moved the adoption of his report and Cathy seconded it. Motion carried

### 4. Field Committee's Report

John reported for the committee. The committee will be meeting soon and in consultation with Sarah will comprise a work plan for the coming year and the staffing needed to get the work done. He hopes to have everything in place for a start date of May1, 2017.

### 5. External Relation Committee's Report

George reported that the letter concerning the watershed boundary line has been sent to Kate MacQuarrie. He also spoke with her and told her that we would willing to discuss with her any concerns that she might have.

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**6. Coordinator’s Report**

The Coordinator’s report was provided in writing and is attached forming part of the minutes. An overview was presented by Sarah Wheatley, Coordinator.

- Sarah gave updates on funding received, and grant applications that have been approved and those submitted and are yet to be approved.
- She spoke of the Watershed Quality Report Card. Winter River was given a “fair” evaluation. The report is on the government website. The report will be helpful in formulating long range projects to improve the quality of water in our watershed.

**7. Communications Committee Report**

This report was included in the Coordinators report. Ideas are still welcomed for the annual newsletter to be sent out in May.

**8. Other Business:**

- **Watershed Funding Formula:** Sarah explained in detail how the new formula works and she received a notice from Kate MacQuarrie that this fiscal year we will see an increase in funding. The funding for this year is \$38,380.00.
- **Planning for this year and review of past year:** The board will have three vacancies to fill and would like to have more youth involved. A suggestion was put forward to have a representative from UPEI. The review of the past year’s work was tabled until next meeting.
- **Donation of Land to Watershed:** There is the possibility of land being donated to the WRTBWA and because of the charitable status we can accept it. More information is needed to research the implications for the land owner and the watershed. We will address this in a future meeting.

**9. Next Meeting**

March 21, 2017

**10. Adjournment.**

The meeting was adjourned at 9:05.

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Signature – George Coade, Chair of WRTBWA

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Date

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Signature – Bernie Fitzpatrick, Secretary of WRTBWA

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Date

## Winter River – Tracadie Bay Watershed Association Matters Arising from the Minutes

Item code	AGENDA ITEM	ACTION REQUIRED	PERSON RESPONSIBLE	STATUS
June-1	Previous Coordinator's report	Provide recommendation to board on Nitrate Report	Committee: Dominic, Bruce and Matt	open
Dec-8	Communications Committee	Follow up on partnering with a business owner to for a television commercial		open
Jan -11	Any Other Business	Report from Officer's Pond Subcommittee	Sarah	open
July-17	Field Report	To investigate the best plan possible to deal with erosion issues	Sarah and Hilary	open
Jan-17	Coordinator's Report	Fish Management Plan	Hilary	open
Feb-21	Chairperson's Report	Reply to Cathy Gallant re: technical support	George	open
Feb-21	Chairperson's Report	Contact Jonathan Platt Re Fish Ladders	Sarah	open