

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA
Held at the office on August 17, 2022, 7:00 pm

Present: Dwayne McNeill, Clare Martin, Sarah Wheatley, Jean-Paul Arsenault, Lowell Vessey, Shauna Barry, Philip Murphy

Absent: Matt Steeves, Jeff Bysterveldt, Carol Murphy

1. Minutes of the July 20, 2022, meeting

Draft minutes were reviewed. No changes were made.

Moved by Lowell, seconded by Clare that the minutes be adopted as read. All in favour. Motion carried.

- Philip mentioned that he lives close to one of the brood stock pools off the Suffolk Road, just upstream from where Tim's Creek flows into the main river. Because of the cooler temperature of the water, the pool holds many fish, especially at this time of year. He reported that the area around the pool has been degraded due to overuse: degradation of the bank; garbage; tree cutting; and removal of overhanging limbs. He suggested we do an educational effort through signage and explore other ways to reduce angling pressure. It was decided that Sarah would speak to the provincial fish biologist, Rosie MacFarlane, to determine what approaches she would recommend, such as signage and, possibly, seasonal closure. Sarah will also prepare a Facebook post to inform our community of interest of what's happening and why we're concerned.

2. Chairperson's Report – Dwayne McNeill

- Nothing new to report

3. Treasurer's Report – Lowell Vessey

	<i>Chequing account</i>	<i>Savings Account</i>	
Opening Balance: July 1, 2022	\$205,007.25	\$71,220.88	
Less o/s cheques	\$7,804.68		
Plus deposits	\$6,559.88	\$37.85	(Interest)
Plus o/s cheques	\$3,321.70		
Less expenses	<u>\$35,464.30</u>		
Closing balance: July 31, 2022	\$171,619.85	\$71,258.73	

- The reserve fund policy will be re-visited in October after the field season is over.

Moved by Lowell, seconded by Philip that the Treasurer's Report be approved as presented. All in favour. Motion carried.

4. Field Committee

There was nothing to report.

5. Office Committee

There was nothing to report

6. HR Committee

- Jean-Paul reported on the August 8 decision to reduce the work terms of four summer staff for failing to follow obligatory health and safety rules, in this case, failure to wear a mask while carpooling.
- Board members reviewed an email sent by Field Supervisors, Lyndsay MacWilliams and Raena Parent on August 15 as well as comments from Sarah on the issues they raised.
- It was agreed that members of the Board, Dwayne McNeill, Shauna Barry, and Philip Murphy, and Sarah will meet with Lyndsay and Raena to review the Board's decision and to discuss what can be done to improve staff relations in future years.
- Board members agreed that we should consider training for supervisors prior to the start of the field season in future years.
- Regarding the Records of Employment for staff whose work terms were reduced, options were discussed, and it was decided that the best course of action would be to code the ROE as "A – End of season".

7. Coordinator's Report (sent in advance)

- Sarah reported that we are expecting our grant from the City of Charlottetown soon as the funds have been released by the Manager of the Water and Sewer Utility.

8. Review of the Scorecard

- Sarah reported that we are ahead of targets on brush piles, brush mats, and garbage collection, and behind on youth involvement. Most other planned operational activities are on track.

9. Proposed Bylaw Changes

- Tabled until the next meeting.

10. Next Meeting

- September 21 at 7:00 pm.

Meeting adjourned at 9:00

Signature – Dwayne McNeill, Chair of WRTBWA

Date

Signature – Jean-Paul Arsenault, Secretary of WRTBWA

Date