

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA
Held at the WRTBWA office on September 17, 2025, at 6:00 pm

Present: Dwayne McNeill, Jean-Paul Arsenault, Kelly Watson, Philip Murphy, Lowell Vessey, Clare Martin, Raena Parent, Alexa MacPhail, Roger Roy and Shauna Barry

Absent: Matt Steeves, Cassandra Gautreau and Jeff Bysterveldt

1. Minutes of the July 16 and August 20 meetings

Draft minutes of the July 16 meeting were reviewed.

Moved by Clare, seconded by Kelly, that the minutes of the meeting be adopted. Motion carried.

Draft minutes of the August 20 meeting were reviewed.

Moved by Clare, seconded by Roger, that the minutes of the meeting be adopted. Motion carried.

2. Report from the Chair

- Dwayne reported that we haven't been able to get a satisfactory quote from a surveyor to prepare a survey plan for the Suffolk Road property. The survey is required before we can be issued a permit by the province. Raena was asked to contact surveyors on the list provided to us by the province.
- Dwayne asked Board members if they are prepared to serve for another year. All present indicated their willingness to do so. Cassandra Gautreau will not reoffer. Dwayne will contact Jeff and Matt to determine whether they will agree to serve for another year.
- Regarding the AGM, Philip will introduce our guest speaker, Bob Harding, and present him with a gift. Clare will look after organizing the gifts for Bob and Cassandra.

3. Report from the Treasurer

	<i>Chequing account</i>	<i>Savings Account</i>
Opening Balance: August 1, 2025	\$76,782.62	\$89,291.20
Less o/s cheques	\$1,753.79	
Plus deposits	\$4,283.48	\$73.19 (Interest)
Plus o/s cheques	\$7,593.79	
Less expenses	<u>\$38,878.01</u>	
Closing balance: August 31, 2025	\$48,028.09	\$89,633.96

Moved by Lowell, seconded by Kelly, that the Treasurer's reports for June, July and August be adopted. Motion carried

4. Field Committee Report

- There was nothing to report

5. HR Committee Report

- Raena reported that Cole's last day was September 5 and that he has accepted a position with the Canadian Food Inspection Agency.
- Our new hire, Paige Campbell, started work on September 8 and will be on full-time until March 20, 2026 as a Watershed Technician. Raena mentioned that she brings a degree from UPEI and relevant experience in a number of areas, having worked for the Trout River Environmental Committee.

6. Communications and Outreach Committee Report

- Raena reported that the newsletter will be sent to the printer on September 18.
- Clare updated members on the Senior's College session that will be held on October 7 at 9:30 at Glenaladale; 19 people are registered.
- There was nothing new to report on the Youth on Board program.

7. Coordinator's Report (sent in advance)

- Raena will post the AGM details on our Facebook page and on the weekly PEIWA Newsletter.

- Board members encouraged Raena and staff to do more collaborative work with other watershed groups. It was suggested that we discuss the possibility of holding a conference for watershed coordinators and senior staff as a way of sharing knowledge on relevant topics. Raena will discuss the idea with Heather Laiskonis, Executive Director of the PEIWA.
- Raena reported that there is no funding available for the Home Hardware-Tree Canada partnership. Instead, we will partner with the City of Charlottetown on a tree planting activity with students of L. M. Montgomery.
- The Board approved the cost of an electrofishing course for Raena and Alexa at a cost of \$225 each. The Watershed Alliance owns the equipment and the WRTBWA will be able to use it for fish counting and to remove goldfish from the Winter River.
- Regan Lewis of Simply Accounting is working on our FY 2024-2025 financial statement and will have it ready for the AGM.

8. Review of the Scorecard

- Alexa reported that goals are on track for the most part.

9. Other Business

- There was no other business.

10. Next Meeting

- The next regular Board meeting will be held on Wednesday, October 15, at 6:00 pm at the WRTBWA office.

Meeting adjourned at 7:15

Signature – Dwayne McNeill, Chair of WRTBWA

Date

Signature – Jean-Paul Arsenault, Secretary of WRTBWA

Date