

Winter River – Tracadie Bay Watershed Association (WRTBWA)

Minutes of the Meeting of the Board of Directors of the WRTBWA
Held at the WRTBWA office on July 16, 2025, at 6:00 pm

Present: Dwayne McNeill, Jean-Paul Arsenault, Cassandra Gautreau, Clare Martin, Raena Parent, Alexa MacPhail, Roger Roy and Shauna Barry
Absent: Matt Steeves, Kelly Watson, Philip Murphy, Lowell Vessey and Jeff Bysterveldt

1. Minutes of the June 18 meeting

Draft minutes of the June 18 meeting were reviewed.

Moved by Roger, seconded by Shauna, that the minutes of the meeting be adopted. Motion carried.

2. Report from the Chair

- Dwayne reported that a letter was sent to Mayor Phillip Brown requesting a meeting to discuss the WRTBWA's relationship with the City.
- The Property Planning Committee met on July 14 and is starting to put numbers together for the Suffolk Road property. Dwayne suggested that a survey of the property is required before we go forward with any construction. The Committee will obtain a quote for the survey and get back to the Board for decision.
- A field day will be held for Board members and staff on August 8 from 1:00 to 3:00.

3. Report from the Treasurer

	<i>Chequing account</i>	<i>Savings Account</i>
Opening Balance: June 1, 2025	\$88,161.65	\$88,708.99
Less o/s cheques	\$323.40	
Plus deposits	\$27,003.60	\$286.33 (Interest)
Plus o/s cheques	\$3,903.38	
Less expenses	<u>\$27,079.76</u>	
Closing balance: June 30, 2025	\$91,655.47	\$89,291.20

In Lowell's absence, it was decided to defer approval of the Treasurer's report to the next Board meeting.

4. Field Committee Report

- Raena reported that spring tree planting is complete until the fall.
- Landowner permissions are up to 60.
- We have a number of bird boxes left over; it was decided that we'll keep them for next year.
- Raena and staff have developed a draft beaver management plan and have asked the Forests, Fish and Wildlife Division to review it. The current plan is from 2015 and was never approved by the Board.

5. HR Committee Report

- Raena reported that Will's medical leave has been extended by three months. He has been told that we can't hold a position for him, but he is free to approach us once he is deemed ready for work.
- Raena reported that the sick leave issue discussed at the last Board meeting seems to be resolved. She also reported that the crew is working well with no issues.

6. Communications and Outreach Committee Report

- The second Birds of Glenaladale was held on June 21.
- Clare updated members on the Youth on Board program. After issues getting in contact with the program officer, our final report has been submitted and a \$1,000 payment for participating in the program will be deposited in the coming days.
- Raena mentioned that we need to identify topics for our next newsletter. Members made a number of suggestions, including collaborative efforts with other like-minded organizations.

7. Coordinator's Report (sent in advance)

- Raena reported that all staff attended a Watershed Worker Training Program on July 8 and the presentation by Matt Steeves on stream geomorphology on June 19.

- Raena holds time every Monday morning for staff to give feedback on the past week's work. Staff are encouraged to speak with Raena one-on-one if they wish to and are asked to complete a weekly written check-in.
- We received a quote from Volume 18 in the amount of \$19,700 to update the Watershed Management Plan. We have not identified a funding source as yet. Roger reported feedback from the Island Nature Trust on Volume 18's work; they we generally satisfied.
- We participated in the Island Nature Trust's bio-blitz at Point Deroche on July 11, and the Invasive Species Council has requested our help to conduct a "rake toss" survey of Officers Pond on July 29; they will donate \$500 to the WRTBWA in return for our assistance.
- Bookkeeper Angela MacDonald started switching us from Sage 50 Pro Accounting to QuickBooks and Raena is very satisfied with results so far.

8. Review of the Scorecard

- Reana reported that goals are on track for the most part.

9. Other Business

- There was no other business.

10. Next Meeting

- The next regular Board meeting will be held on Wednesday, August 20, at 6:00 pm at the WRTBWA office.

Meeting adjourned at 7:15

Signature – Dwayne McNeill, Chair of WRTBWA

Date

Signature – Jean-Paul Arsenault, Secretary of WRTBWA

Date